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State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
25 Capitol Street - Room 100
Concord, New Hampshire 03301
(603) 271-3201 | Office@das.nh.gov

Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

December 19, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, N.H. 03301

REQUESTED ACTION

Authorize the Department of Administrative Services, Bureau of Court Facilities, to **retroactively** pay a past due invoice to Overhead Door Company (VC# 177130), for overhead door repair work effective upon Governor and Council approval in the amount of \$1,895.00. **96% Transfer from Other Agencies, 4% Agency Income.**

Funding is available in the following account:

01-14-14-141510-20450000 – Bureau of Court Facilities:

State FY	Class-Account	Class Title	Amount
2024	048-500226	Contractual Maint Build-Grm	\$1,895.00
		Total:	\$1,895.00

EXPLANATION

This request is **retroactive** due to a change in office space as well as personnel with the vendor causing a situation in which this invoice had been either misplaced or gone unnoticed. As such the invoice is owed for the original amount of \$1,895.00 with no interest. The Bureau began processing this invoice immediately upon receipt.

Respectfully Submitted,

For Charles M. Arlinghaus
Commissioner

INSIST ON THE GENUINE



the original since 1921

OVERHEAD DOOR COMPANY
Division of Maine Building Specialties Co.

Invoice	3-00047998
Date	12/24/2020
Page	1

533 Riverside Indust Pkwy
Portland, ME 04103
(207)797-6734

900 Candia Road
Manchester, NH 03109
(603)434-2911

210 West Road #4
Portsmouth, NH 03801
(603)431-2474

36 Anthony Drive #104
Augusta, ME 04330
(207)622-1199

Bill To:

Hillsboro Superior Court
25 Capital Str
Room 115
Concord NH 03301

Ship To:

Hillsboro Superior Court
30 Spring Street
Nashua NH 03060

Purchase Order No.		Customer ID	Salesperson ID	Payment Terms	Req Ship Date	Master No.	
S38148-MNH		HIL321		100	12/24/2020	283,599	
Ordered	Shipped	B/O	Item Number	Description	Discount	Unit Price	Ext. Price
1.00	1.00	0.00	MISC	Service request:	\$0.00	\$0.00	\$0.00
1.00	1.00	0.00	MISC	Installed eyes and rewired pneumatic	\$0.00	\$0.00	\$0.00
1.00	1.00	0.00	MISC	edge	\$0.00	\$1,895.00	\$1,895.00

*OK to pay.
J. K. [Signature]
12/21/23*

Remit Address:

Overhead Door Company of Manchester
900 Candia Road
Manchester NH 03109

*Please write customer number on check
Late Payment Charge of 1.5% per month*

Subtotal	\$1,895.00
Deposit	\$0.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$1,895.00



The Overhead Door Co of Manchester
 10 Liberty Dr.
 Londonderry, NH 03053
 603-434-2911 / 800-477-2911
 fax 603-434-4302

538148-MNH
 Prelim: 12/10/2020 - First

CUSTOMER P.O. # DATE OHD P.O. #

Hillsboro Superior Court 30 Spring St. Nashua NH 03060 PHONE: ORDERED IN BY: Jim (603) 765-6953		12/09/2020 Hillsboro Superior Court 30 Spring St. Nashua NH 03060 TELEPHONE: CONTACT: 603-765-6953
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WORK REQUESTED	QTY.	DESCRIPTION	PRICE	AMOUNT
Furnish and install (1) new RSX Trolley Operator for 14' door and repair/replace (1) pneumatic edge.				
QUOTED				
Closes at 3:30				

DESCRIPTION OF WORK
*Installed new operator
 limits set
 called Jim @ 777-1902
 when we were complete
 he said prepared indicators*

		installed eye's and rewired pneumatic edge		
		LUBE		
		MISC FASTENERS		

ITEM TESTED: *yes completed*
 MECHANIC'S RECOMMENDATIONS
*photo sensors to be installed and wired
 return to do that.*

TECH CN TG	DATE: 12/18/20	MATERIALS
	TIME IN: 9:45	TAX
	TIME OUT: 1:50	LABOR
CB	DATE: 12-22-2020	EQUIPMENT
	TIME IN: 9:05	TRUCKING
	TIME OUT: 10:30	SAME DAY

AUTHORIZATION TO ORDER REPLACEMENT PARTS

NATURE: JRK COMPLETED SATISFACTORY

PRINT NAME: _____ DATE: _____

SIGNATURE: _____

1-C.O.D. TERMS

DATE: _____ TIME IN: *Orsillo* TIME OUT: _____

PLEASE PAY THIS AMOUNT → *\$1895.50*